

Kansas City Composite Squadron Position Policies

CHARACTER DEVELOPMENT OFFICER (P221)

SENIOR MEMBER POSITION DESCRIPTIONS

Position descriptions at all echelons (region, wing, group, and squadron) are so similar that one broad position description applies to all levels, unless otherwise indicated. Since CAP directives describe in detail the tasks to be performed in each position, each staff officer should become completely familiar with the CAP directives listed in his/her position description. Also, it should be noted that all phases of each position are covered even though some units do not have a particular need for every task.

Squadron commanders are authorized and encouraged to develop more detailed position descriptions for their staff officers to fit the individual unit situation and talents of unit personnel.

DUTIES

Reports to the Squadron Commander or Chaplain

The character development officer is an individual active in and approved by their denomination or faith group. Character Development officers are part of the CAP Chaplain Service, but have different qualifications and different responsibilities than chaplains.

CDOs will:

- Complete training requirements for character development officers
- Develop character development leadership seminars for cadets and senior members
- Provide non-clergy support to assist chaplains in providing ministry to the CAP community
- Perform CDO duties under the direction of a chaplain when one is assigned to their unit
- Attend at least 1 encampment
- Follow all National, Wing and Squadron Policies
- Ensure compliance and submit a completed self SUI for the Chaplain's Position annually by 1st of September to Squadron Commander and Chaplain
- When a chaplain is not assigned, the CDO works under the direction of the unit commander and Wing chaplain. CAPR 20-1 (E) 41